

Faculty of Education

Graduate Teaching Award

Selection Criteria

The Faculty of Education Graduate Teaching Award recognizes excellence in teaching at the graduate level. The award is based on evidence from graduate students' course evaluations and anecdotal comments, together with strong supporting evidence through solicited and unsolicited materials (e.g. letters, cards and e-mails) from graduate students and colleagues, gathered by individual applicants for the award. The following criteria outline the basis for the award:

- a. Effectively integrates theoretical knowledge, research and expertise with his/her own teaching.
- b. Exhibits a consistently superior command of the subject matter, including a knowledge of current research in the areas being taught.
- c. Demonstrates excellent planning and organizational skills.
- d. Fosters vital interest in the subject and associated research.
- e. Creates a climate of mutual respect and academic excellence while fostering a critical analysis of research and practice.

Eligibility:

Any full-time continuing member of the Faculty of Education academic teaching staff with a minimum of five years graduate teaching experience as a full-time continuing faculty member at the University of Alberta is eligible for the award. Five years is defined as five full years of teaching exclusive of leaves. Nominees must have taught at least two different graduate courses during the last five years and have been teaching at the graduate level within the last 24 months of the date of nomination.

Application:

Individuals considering applying for this award should consult with their department chair. The individual faculty member is responsible for requesting supporting documentation, and developing and submitting the application package. Six copies of the application and supporting documents should be submitted to the Office of the Associate Dean (Teacher Education) **no later than 4:30 p.m., the second Friday in November.**

Supporting Documentation:

Supporting documentation should primarily address the established criteria. Given that this is a graduate award, information on undergraduate teaching is not relevant. Documentation should include a philosophy of teaching (2 page maximum). A list of graduate courses taught over the past five years (or longer) along with details of enrolments and an indication as to whether the courses were required or electives and whether the courses were taught at a master' or doctoral level (or both). Samples of two graduate course outlines should be included. Graded courses will carry more weight than credit/non-credit courses in the evaluation. Summaries of graduate students' evaluations and anecdotal comments should be provided. A maximum of three letters of support may be solicited from graduate students, provided they are not from students currently being taught or supervised at the time of application. A maximum of three letters from colleagues who have knowledge of the nominee's teaching performance at the graduate level are also welcome. Applicants may also include a letter from a colleague who has provided an overview of their graduate teaching evaluations and students' anecdotal comments. Submission of an IDQ or USRI is not required. **Documentation should not exceed 15 pages**, plus the teaching philosophy and the course outlines.

**APPLICATION FORM
For**

The Faculty of Education Graduate Teaching Award

I, _____ would like to be considered for the **Faculty of Education**

Print Name

Graduate Teaching Award.

Applicant's signature: _____

Date: _____

Department Name: _____

Department Chair's signature: _____

Date: _____

The Faculty of Education Graduate Teaching Award

IDQ Ratings Form

The award is based on evidence from graduate students' course evaluations and anecdotal comments, together with strong support evidence through solicited and unsolicited materials (e.g. letters, cards and e-mails) from graduate students and colleagues, gathered by individual applicants for the award.

If submitted, please fill in the IDQ ratings for **two** different graduate courses taught. Please note that IDQs for courses taught before 2000 will not include Bullet 6: The instructor endeavored to create and maintain a climate of mutual respect.

IDQ Statements	Course Name/Number ED _____ Rating	Term _____	Year Taught _____	Course Name/Number ED _____ Rating	Term _____	Year Taught _____
• The instructor spoke clearly.						
• The instructor was well prepared.						
• The instructor treated students with respect.						
• The instructor provided constructive feedback throughout this course.						
• Overall, this instructor was excellent.						
• The instructor endeavored to create and maintain a climate of mutual respect.						
• The goals and objectives of the course were clear.						
• In-class time was used effectively.						
• I am motivated to learn more about these subject areas.						
• I increased my knowledge of the subject areas in this course.						
• Overall, the quality of the course content was excellent.						